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Orange County Regional Consortium
College Resource Leadership Council Business Meeting

Approved Full Discussion Minutes: November 17, 2022

9:00 a.m.- 10:00 a.m.

Zoom Video-Call Details
Orange County Regional Consortium is inviting you to a scheduled Zoom meeting.

Topic: November 2022 Program Recommendation (CRLC Business Meeting)
Time: Nov 17, 2022 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
https://us06web.zoom.us/j/87518223911

Meeting ID: 875 1822 3911
One tap mobile
+16694449171,,87518223911# US
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Find your local number: https://us06web.zoom.us/u/kyQI7JWLL

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Voting Members present:
- Joshua Levenshus, Coastline Community College
- Margaret Fernandez, Cypress College
- Ken Starkman, Fullerton College
- Debbie Vanschoelandt, Irvine Valley College
- Lisa Knuppel, Orange Coast College
- John Jaramillo, Saddleback College
- Fernando Ortiz, Santa Ana, College
- Elizabeth Arteaga, Santiago Canyon

Voting Members absent:
- Dorsie Brooks, Golden West College

I. **Call to Order** – *Meeting called to order at 9:02 a.m. by Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC*

II. **CRLC Member Roll Call** – *Ms. Marbella Ruiz, Administrative Secretary, called roll – a Quorum of Voting Members was verified.*

III. **Minutes from the October 2022 CRLC Business Meeting (full discussion) were Approved**

    a. **Motion:** *Joshua Levenshus, Coastline Community College;* **Second:** *Lisa Knuppel, Orange Coast College:* **APPROVED**

IV. **Informational Items**
    a. **Program Data Requests**

Program Title	Top Code	College	Contact
1. Automotive Vinyl Wrap Application	0949.00	Cypress	Dan Snook dsnook@cypresscollege.edu
2. Photography	1012.00	Cypress	Tony Maher tmaher@cypresscollege.edu
3. Graphic Design Certificate	1030.00	Fullerton	Stephen Klippenstein sklippenstein@fullcoll.edu
4. Game and IMA Design, Production Management	0614.20	Irvine Valley	Pat Beckmann pbeckmann@ivc.edu
5. Game Design and Interactive Media Arts	0614.20	Irvine Valley	Pat Beckmann pbeckmann@ivc.edu
6. Bar and Beverage Management	1307.10	Orange Coast	Lisa Knuppel lknuppel@occ.cccd.edu
7. Imaging Assistant	1225.00	Orange Coast	Lisa Knuppel lknuppel@occ.cccd.edu
8. Nutrition and Food Foundation	1306.00	Santa Ana	Sarah Mathot mathot_sarah@sac.edu

a. **Re-institution of Orange Coast College programs**; **Motion:** *John Jaramillo, Saddleback College*; **Second:** *Joshua Levenshus, Coastline Community College*; **Recommended: APPROVED**

> ❖ Orange Coast College is requesting re-recommendation for existing degree and certificates due to a documentation loss from the Chancellor's Office when they upgraded their COCI system.

PROGRAM TITLE	TOP
Accounting, Associate in Science Degree	50200
Accounting, Certificate of Achievement	50200
Baking and Pastry-Basic, Certificate of Achievement	130630
Business Administration, Associate in Science Degree	50500
Business Administration, Certificate of Achievement	50500
Computer Information Systems, Associate in Science Degree	70100
Computer Information Systems, Certificate of Achievement	70100
Computer Science, Associate in Science Degree	70200
Computer Science, Certificate of Achievement	70200
Management and Leadership Studies, Associate in Science Degree	50600
Management and Leadership Studies, Certificate of Achievement	50600
Retail, Associate in Science Degree	50650
Retail, Certificate of Achievement	50650
General Marketing, Associate in Science Degree	50900
General Marketing, Certificate of Achievement	50900
International Business, Associate in Science Degree	50900
International Business, Certificate of Achievement	50900
Real Estate-Broker, Associate in Science Degree	51100
Real Estate-Broker, Certificate of Achievement	51100

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Advanced Baking and Pastry, Associate in Science Degree	130630
Advanced Baking and Pastry, Certificate of Achievement	130630
Advanced Culinary Arts, Associate in Science Degree	130630
Advanced Culinary Arts, Certificate of Achievement	130630
Culinary Arts-Basic, Certificate of Achievement	130630
Level 1 — Culinary Food Science Assistant, Certificate of Achievement	130600
Level 2 Culinology® — Professional Level, Associate in Science Degree	130600
Echocardiography and Vascular Ultrasound, Associate in Science Degree	121300
Electrocardiography Technician, Certificate of Achievement	121300
Dental Assisting - Registered, Associate in Science Degree	124010
Dental Assisting - Registered, Certificate of Achievement	124010
Diagnostic Medical Sonography, Associate in Science Degree	122700
Apparel Construction, Associate in Science Degree	130330
Apparel Construction, Certificate of Achievement	130330
Apparel Production and Product Development Certificate of Achievement	130330
Apparel Production and Product Development, Associate in Science Degree	130330
Display and Visual Presentation, Associate in Science Degree	50960
Display and Visual Presentation, Certificate of Achievement	50960
Fashion Design, Associate in Science Degree	130310
Fashion Design, Certificate of Achievement	130310
Fashion Merchandising, Associate in Science Degree	130320
Fashion Merchandising, Certificate of Achievement	130320
Dietetic Service Supervisor/Certified Dietary Manager, Certificate of Achievement	130620
Catering, Certificate of Achievement	130710

Restaurant Supervision, Certificate of Achievement	130710
Restaurant, Associate in Science Degree	130710
Airline Travel Management, Certificate of Achievement	302040
Flight Attendant and Airline and Travel Careers, Associate in Science Degree	302040
Flight Attendant and Airline and Travel Careers, Certificate of Achievement	302040
Front Office Specialist, Certificate of Achievement	130700
Hotel Management, Associate in Science Degree	130700
Meeting and Event Management, Certificate of Achievement	130700
Human Resource Management, Associate in Science Degree	130700
Human Resource Management, Certificate of Achievement	130700
Sales and Marketing Specialist, Associate in Science Degree	50900
Sales and Marketing Specialist, Certificate of Achievement	50900
Spa Management, Associate in Science Degree	130700
Spa Management, Certificate of Achievement	130700
Travel Specialist, Associate in Science Degree	300900
Travel Specialist, Certificate of Achievement	300900
Level 1 — Interior Merchandising, Certificate of Achievement	130200
Level 2 — Interior Design Assistant, Associate in Science Degree	130200
Level 3 — Interior Design Professional, Certificate of Achievement	130200
CCMA Eligible Program, Associate in Science Degree	120800
CCMA Eligible Program, Certificate of Achievement	120800
Professional Mariner, Associate in Science Degree	95900
Professional Mariner, Certificate of Achievement	95900
Nutrition and Dietetics Technician, Associate in Science Degree	130660

Nutrition and Fitness Education, Certificate of Achievement	130600
Nutrition Education, Associate in Science Degree	130600
Nutrition Education, Certificate of Achievement	130600
Neurodiagnostic Technology, Associate in Science Degree	121200
Polysomnographic Technology, Associate in Science Degree	121100
Radiologic Technology, Associate in Science Degree	122500
Respiratory Care, Associate in Science Degree	121000
Speech-Language Pathology Assistant, Associate in Science Degree	122000
Fitness Specialist: Health Fitness Instructor/Personal Trainer, Associate in Science Degree	83520
Fitness Specialist: Health Fitness Instructor/Personal Trainer, Certificate of Achievement	83520
Public Health - General Studies, Associate in Arts Degree	126000
Public Health, Certificate of Achievement	126000
Journalism, Associate in Arts Degree	60200
Horticulture, Associate in Science Degree	10900
Horticulture, Certificate of Achievement	10900
Airframe and Powerplant, Associate in Science Degree	95000
Airframe and Powerplant, Certificate of Achievement	95000
Airframe, Associate in Science Degree	95010
Airframe, Certificate of Achievement	95010
Powerplant, Associate in Science Degree	95020
Powerplant, Certificate of Achievement	95020
Aviation Science, Associate in Science Degree	30202
Aviation Science, Certificate of Achievement	30202
Architectural Design 1, Associate in Science Degree	20100

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Architectural Design 1, Certificate of Achievement	20100
Architectural Design 2, Associate in Science Degree	20100
Architectural Design 2, Certificate of Achievement	20100
Architecture, Associate in Science Degree	20100
Design/Build, Certificate of Achievement	20100
Digital Fabrication for Architecture, Certificate of Achievement	20100
Integrated Project Design, Certificate of Achievement	20100
Sustainable Design, Certificate of Achievement	20100
Construction Technology, Associate in Science Degree	95200
Construction Technology, Certificate of Achievement	95200
Master Construction Specialist, Associate in Science Degree	95200
Master Construction Specialist, Certificate of Achievement	95200
Residential Construction Development First Award, Associate in Science Degree	95200
Residential Construction Development First Award, Certificate of Achievement	95200
Residential Construction Development Second Award, Certificate of Achievement	95200
Residential Construction Development Third Award, Certificate of Achievement	95200
Electronic-Mechanical Technician, Certificate of Achievement	93410
Heating, Ventilation, Air Conditioning and Refrigeration, Associate in Science Degree	94600
Heating, Ventilation, Air Conditioning and Refrigeration, Certificate of Achievement	94600
CNC Machine Operator, Associate in Science Degree	95630
CNC Machine Operator, Certificate of Achievement	95630
CNC Machine Programmer, Associate in Science Degree	95630
CNC Machine Programmer, Certificate of Achievement	95630
Machinist, Associate in Science Degree	95630

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Machinist, Certificate of Achievement	95630
Tooling, Associate in Science Degree	95630
Tooling, Certificate of Achievement	95630
Welding Technology, Associate in Science Degree	95650
Welding Technology, Certificate of Achievement	95650
Narrative Illustration, Associate in Science Degree	101300
Narrative Illustration, Certificate of Achievement	101300
Dance Instructor, Certificate of Achievement	100810
World Dance Instructor, Associate in Arts Degree	100810
World Dance Instructor, Certificate of Achievement	100810
Graphic Design, Associate in Science Degree	61460
Graphic Design, Certificate of Achievement	61460
UX Design, Associate in Science Degree	61410
UX Design, Certificate Achievement	61410
Film & Television, Associate in Arts Degree	61220
Film & Television, Certificate of Achievement	61220
Business Employee, Associate in Arts Degree	100500
Business Employee, Certificate of Achievement	100500
MIDI Applications, Associate in Arts Degree	100500
MIDI Applications, Certificate of Achievement	100500
Digital SLR Photography and Videography Technician, Certificate of Achievement	101200
Photography Digital Technician, Certificate of Achievement	101200
Photography-Still, Associate in Science Degree	101200
Photography-Still, Certificate of Achievement	101200

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II. **Action Items**   *Mr. John Jaramillo, CRLC and Dean Resource Associate, OCRC*

a. **Program Recommendation; Motion:** *Joshua Levenshus, Coastline Community College*; **Second:** *Fernando Ortiz, Santa Ana, College*; Recommended: APPROVED

| Program Title | TOP Code | College | Contact | Type of LMI Endorsement | LMI Criteria | | | Emer-ging * |
					Supply Gap	Wages	Educ. Attain.	
1. 30 Unit Non-Degree Option Career Mobility: Licensed Vocational Nurse to Non-Degree Registered Nurse Certificate	123010	Cypress College	Margaret Fernandez mfernandez@cypresscollege.edu	ES	✓	✓	✓	
2. Polysomnography Certificate of Achievement	121100	Orange Coast College	Lisa Knuppel lknuppel@occ.cccd.edu	ES	✓		✓	✓

Key:
EA = Endorsed: All Criteria Met
ES = Endorsed: Some Criteria Met
NE = Not Endorsed
PA = Pre-Approved

NOTE: A check mark (✓) denotes that specific LMI Criteria was met.
*Emerging denotes there are gaps in the traditional labor market information.

- **Discussion:** Ms. Margaret Fernandez started the discussion by reminding the group that there was a question about the title last month, specifically the "non-degree" portion. Margaret clarified that this title is the nursing program's standard; all surrounding colleges have this degree with the non-degree portion. This is part of the accreditation standards for nursing programs, and it's basically just regular terminology to avoid burdening nursing students and forcing them to start from scratch, as if they didn't know the field, and go through all the courses.

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V. Update, Discussion, and/or Action Item

1. OCRC Update *Michael Sacoto, Acting Assistant Vice Chancellor of Economic &*
Workforce Development/ Executive Director, OCRC

- ***Discussion:*** *Mr. Sacoto reminded the group that the Governance Council Meeting will take place on December 6th, 22nd. More information about the location will be sent to the region in the coming days. The following agenda items are tentative: 2022-2023 SWP Projects, Governance Structure, and Review Committee. Mr. Sacoto will provide an update to the Governance Council on the region's questions and concerns. Mr. Sacoto is also working on the Bylaws, and the Review Committee will review the draft version and provide input and recommendations.*
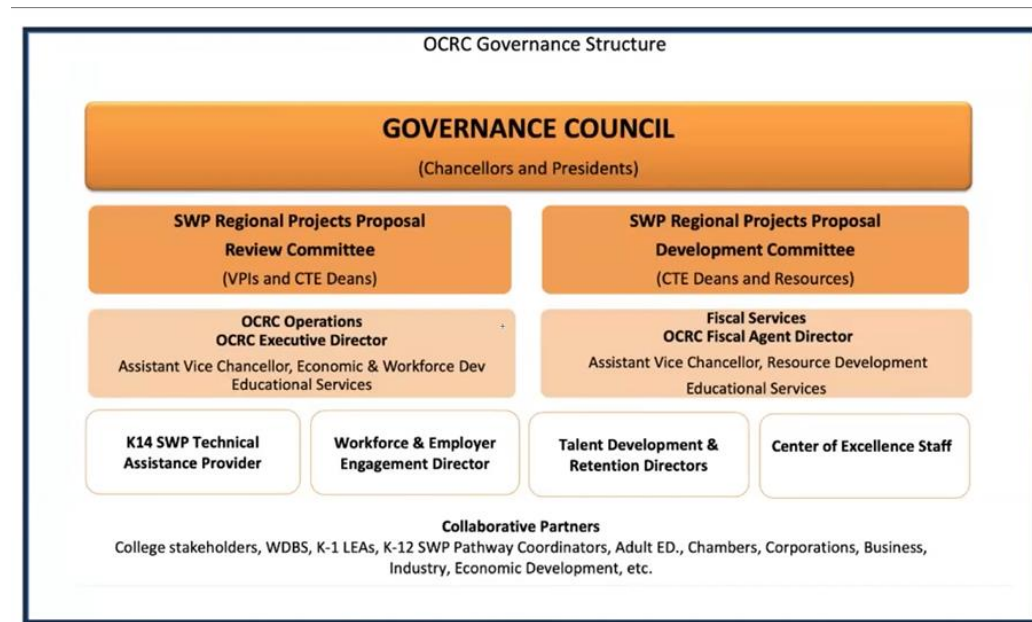
2. OC Center of Excellence *Dr. Jesse Crete, Director, Orange County Center of Excellence*

- ***Discussion:*** *Dr. Jesse create stated that they are receiving a large number of requests. Also, COE noticed that they are new faculty who are new and wanted to remind the CRLC members if you have new colleagues who will be supporting you for program recommendation. Please contact Dr. Jesse Crete or Mr. Jacob Poore to arrange a meeting in person or via Zoom, and they will gladly walk you through the Program Recommendation process.*

3. OCRC Governance Structure Review *Michael Sacoto, Acting Assistant Vice Chancellor of Economic &*
Workforce Development/ Executive Director, OCRC

- ***Discussion:*** *Mr. Sacoto stated that he is considering petitioning the Governance Council to place CRLC Members under Fiscal Services/OCRC Fiscal Agent Director and to add OC CEO to the resource list under SWP Regional Projects Proposal Review Committee.*
- *Mr. John Jaramillo asked Michael to explain what the Development Committee Proposal Development Committee does in greater detail. Mr. Sacoto responded that the group consists of Deans, Talent Development Retention Directors, K-12 Pathway Coordinators, COE, Presidents, external partners, Workforce Development Board, and external industry partners. The process by which you all collaborate with them to develop proposals and then make recommendations on which proposals should be sent to the Review Committee. Mr. Jaramillo asked if there will be a timeline for the Development Committee to work from the inception idea with the local with the college, who is submitting, or is the Development Committee going to get completed or semi-completed applications and start facilitating a discussion. Mr. Sacoto confirmed that the Development Committee is a resource and Mr. Jaramillo suggested to list the group under the resource bubble.*
- *Dr. Jesse Crete joined the discussion and stated that the CRLC Deans had previously decided as a region which projects would proceed to the proposal stage. The goal was to eliminate duplication and to assist in making the projects better and larger. To summarize, there was a decision-making component based on what Dr. Crete remembered from the previous year. Mr. John Jaramillo and Elizabeth Arteaga agreed with Dr. Crete comment and information that was shared. Mr. Sacoto will be reviewing the OCRC Governance Structure and update information based on today's recommendation. Lastly, Dr. Crete recommended to add the CRLC Members bubble on top with the SWP items.*

III. **Updates**

c. District

1. Coastline – Today Garden Grove Chamber of Commerce event was held. They had about 10 to 15 businesses attend presentations from the digital graphic design program on better ways to enhance their businesses.
2. Cypress - They're finishing up spring outreach and re-engagement projects in an attempt to shake off Covid. In addition, they started planning for Commitment event, which is a large event with high schools. Including some auto skills challenges.
3. Fullerton – Dr. Cynthia Olivo, the new president. In addition, faculty attended the Temecula curriculum innovation (The Hub) event. Today is the Drone apprenticeship autonomous system event. Finally, please contact Ken if your college offers credit for prior learning language.
4. Golden West
5. Irvine Valley
6. North Orange Continuing Education - Had a one non-credit faculty member attend the training in Temecula. They were able to connect with Disney, and they are going do the first ever in-person Disney recruiting event at North Orange Continuing Ed for the non-credit students. It's really excited that we're getting more businesses to come in and um work with our non-credit students for employment opportunities.
7. Orange Coast – Supporting work based learning. OCC launched a project to sort of inventory and then start to spread work based learning practices across the continuum. Also, under employer engagement initiative, OCC has launched a partnership for career mentors for students through the Mentor Collective Group. Started with the goal to recruit 50 mentors from the ranks of our advisory committee members for students, and we have exceeded that to 85 for the Fall. Question: K-16 Collaborative Grant? Mr. John Jaramillo mentioned that Kari is currently on the review stage.

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8. Saddleback- Today is Manufacturing Day for the Saddleback Valley Unified School District. We have about sixty high school students and some of their teachers on campus. We're trying to start building that awareness for manufacturing jobs. Also, they are hiring 27 full-time faculty.

9. Santa Ana - Finalized interview process for new Associate Dean. They will be starting early December, I hope this person can join us for our December meeting.

10. Santiago Canyon- We held a successful business and career education job fair about two weeks ago, with about fifty employers in attendance. We had several hundred students attend this job fair. They were even taking applications on the spot. In addition, SCC is looking for a new president. So, hopefully, we'll have someone in place by the start of the year. Finally, a full-time position in computer science faculty is available.

VI. **Action Item**   *Mr. John Jaramillo, CRLC Chair and Dean Resource Associate, OCRC*

Minutes November 17, 2022 CRLC Business Meeting (Action Items) were Approved

a. ***Motion to approve all action items minutes:*** *Lisa Knuppel, Orange Coast College;* ***Second****: Ken Starkman, Fullerton College;* ***APPROVED***